

## Request for NetVUE Campus Visit

**Institution Name:** \_\_\_\_\_

**Campus Visit Team Leader:** \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Other campus visit team members (minimum of 2 additional):**

Name & Position: \_\_\_\_\_

Name & Position: \_\_\_\_\_

Name & Position: \_\_\_\_\_

**Campus Visit Information**

Host campus: \_\_\_\_\_

Your needs, interests, and goals:

Proposed month for visit: \_\_\_\_\_

**Agreement**

We agree to provide NetVUE a one to two-page summary report describing core learning and next campus steps. This report, submitted with the CIC form for travel reimbursement and relevant receipts, will trigger CIC grant reimbursement for travel, lodging, and meal expenses associated with a campus visit. Such reimbursements will be issued only to institutional member campuses. Individuals cannot be directly reimbursed. We agree to plan the use of these funds with the host campus. The maximum reimbursement available for all expenses for both campuses is \$400 per visiting team member for travel, and \$450 for visiting team member for meals & lodging.

**Signature of President or Chief Academic Officer**

\_\_\_\_\_  
Name Title