**NetVUE Focused Consultation**

**Institution Name**

**City, State**

Date

**Purpose of Visit**

*Provide a brief summary of the goal of the visit and desired outcomes.*

**Preparation and Materials Reviewed***Provide a brief summary of any planning meeting that occurred. List any institution-specific resources or documents you reviewed before the visit.*

**Visit Participants***Include everyone else you met with on campus.*

**Visit Observations and Notes***Capture themes and discussions that occurred throughout the day.*

**Recommendations and Ideas for Further Exploration***Bulleted or numbered list of things that the institution should consider. This can include both things that were discussed during the visit as well as additional things you identified after the visit.*

**Final Note***Focus on celebration and gratitude, including any offer of follow up, if relevant.*

Your name

Date report was submitted