

Application for a NetVUE Vocation Workshop

The NetVUE Vocation Workshop program brings learning opportunities to campus by working with on-campus teams to provide content and support for vocation-related projects in the form of a facilitated workshop.

Application Instructions

Please select one of the available workshops from the NetVUE Vocation Workshop website (www.cic.edu/vocation-workshops) or discuss possible alternative workshops with Rachael Baker (rbaker@cic.edu) prior to submitting an application. Institutions are welcome to make suggestions for possible leaders, however, NetVUE will help make the final determination for the leader, including considerations such as availability and geographic proximity.

Please complete this form and submit to Rachael Baker at rbaker@cic.edu.

Campus Workshop Organizer

Please provide the name and details of a Campus Workshop organizer for this event.

Name: _____ **Institution Name:** _____

Position/Title: _____

Email: _____ **Phone:** _____

Date of Submission: _____

Workshop Dates

Please provide two possible dates for the workshop:

_____ *Preferred Date* _____ *Alternate Date*

Goals for the Workshop

Please provide a short paragraph describing the need(s) on campus that will be met by the program:



Details for the Workshop

Workshop Topic: _____

Preferred Workshop Length: _____ **Estimated number of attendees:** _____
(A minimum of 3 hours is recommended where possible)

Intended Audience: _____
I.e. campus-wide, faculty or staff, a team, etc.

Plan for encouraging attendance

Suggestions for workshop leadership: _____
(Optional)

Agreement

NetVUE will cover the cost of the workshop leader, including their stipend and travel expenses. The participating campus agrees to manage all the logistics of the workshop, including providing the space and any refreshments and recruiting participants for the workshop. The participating campus will also provide meals for the workshop leaders while they are on campus, if applicable.

Signature of Campus Workshop Organizer

Name: _____ **Date:** _____

Questions and Submission Instructions

Please address any questions and send the completed form and any additional attachments to:

Rachael Baker
Associate Director
Network for Vocation in Undergraduate Education (NetVUE)
Email: rbaker@cic.edu